

MAY 1, 2017

#### OFFICIAL NAME CHANGE NOTICE. PLEASE DISTRIBUTE.

Herndon Products, LLC is now KLX Aerospace Solutions Defense LLC and is a wholly-owned subsidiary of KLX Inc.

Dear Valued Supplier:

Effective **May 1, 2017,** as a part of Herndon's integration into the KLX Aerospace Solutions segment, Herndon Products, LLC has changed its name to **KLX Aerospace Solutions Defense LLC**. We will continue to operate our business with the same legal structure, officers, personnel, account information, and policies and procedures.

Legacy-Herndon Products, LLC's CAGE Codes, DUNS Number, SITA address, QMS and ERP System, phone numbers, physical addresses, and tax identification number **did not change** as a result of this name change. Additionally, all contacts with whom you conduct business are otherwise unchanged.

Please do not hesitate to contact your representative with any questions.

# ACTIONS REQUIRED BY YOUR COMPANY

Please update your records and financial systems to reflect Herndon Products, LLC's new name, KLX Aerospace Solutions Defense LLC, so that purchase orders, payments, and other applicable documentation can be processed as usual. Additionally, we ask that your organization:

Update any existing internal customer codes from "Herndon Products, LLC" to "KLX Aerospace
Solutions Defense LLC"
Update Approved Customer Listings to reflect the "KLX Aerospace Solutions Defense LLC"
name
Submit all correspondence reflecting the new name

We request that you distribute this message within your organization to ensure the necessary awareness. Thank you for your continued partnership. We look forward to working with you as **KLX Aerospace Solutions Defense LLC**.

Regards,

#### **Scott Herndon**

Vice President of Military Sales KLX Aerospace Solutions Defense LLC



### **QUESTIONS AND ANSWERS**

# **Existing & New Orders**

1. What about my pre-existing purchase orders from Herndon Products, LLC?

The PO issued from Herndon Products, LLC will be paid under the name of KLX Aerospace Solutions Defense LLC after May 1st.

2. Will contracts have to be amended to reflect the KLX name?

No, Herndon Products, LLC has simply changed its name. You will still be conducting business with the same company. All contractual obligations with Herndon Products, LLC will remain in place and will not be affected by the name change.

## **Quality Assurance**

3. Will the Quality Manual change?

Only the name and logo of Herndon Products, LLC has changed; our QMS and QA Manual content remains the same. The updated Quality Manual is available for download at www.KLXDefense.com.

- 4. Are all quality accreditations flowing to the new company name (e.g. ISO 9000, AS9100, all 3<sup>rd</sup>-party approvals)? YES Is re-certification necessary? NO
- 5. Manufacturer and supplier certifications show traceability to Herndon, what about to KLX Aerospace Solutions Defense LLC?

All previous certification received prior to May 1 will remain as Herndon.

#### Other

6. Did emails and websites change?

Yes, the new KLX email format is *Firstname.Lastname@KLX.com*. However, emails sent to existing Herndon addresses after the name change will not be lost; they will be automatically forwarded to the recipient to allow time to update your contact records.

Our business's website is **KLXDefense.com**.

Will Herndon Products, LLC Tax ID change? No.